



Dear Parents and Students of the Class of 2020:

As you begin the summer before your senior year, please remember that you need to make an appointment to have your senior portraits taken. Please take a moment to review the following information in this document. It will provide everything you need to know regarding:

- **Deadlines & Tips**below
- **Pose requirements**.....page 2
- **Size specifications**.....page 2
- **Proper Attire**.....page 2
- **Submitting your photo**.....page 3
- **Recommended Photographers**...page 3

Please print this document and give a copy to your photographer so they can make sure the portraits you intend to submit for the yearbook and 2020 Class Composite meet all of the requirements. If you are experiencing financial difficulty, we can help. Please don't hesitate to ask for a referral for low-cost photo sessions. Our goal is to make sure every senior is in the yearbook.

If you have any questions regarding any of the topics explained here, please feel free to email our staff at yearbook@oxfordschools.org

-----***When are portraits due?***-----

Please contact a photographer as soon as possible. Have an idea of what you're looking for in a portrait, especially the setting / location if outdoors. Make sure they can meet all of the criteria, deadlines, and online submission directions.

Deadline: All senior portraits must be **submitted** no later than **November 29th, 2019**. We have our own deadlines with our yearbook publisher. We need your help so we can keep our deadlines.

Tips: Here are some tips for contacting photographers to inquire about their services:

- **Call ahead and ask a lot of questions** such as: what is your sitting fee? How many different poses / outfit changes are included? What locations do you use for environmental / urban settings. Do you require a deposit for printing services?
- **Bring a copy of this document** so they have all the requirements and know how to submit your images.
- **Sunburn Warning:** Take care of your skin in the weeks leading up to the photo shoot. Photographers can do amazing photoshop work but editing a sunburn is challenging, even for the best photo editor



-----What's the difference between the Casual and Formal Poses??-----

- ❑ **Casual Pose - Yearbook:** Because we want to give the yearbook a more warm, personalized look, we accept casual poses for the senior section of the yearbook. These photos are more relaxed in nature and can be taken in any environment or setting conceivable. This is our preferred type of portrait for the yearbook. **Any portraits that do not follow the technical criterion below will be rejected.**

The Casual Pose

Technical Specifications

Dimensions: 2"x3" - **Landscape/Horizontal Orientation ONLY**

Full Color or Black & White

300 DPI/PPI please

RGB Color

JPEG files only

File name: (Student's Last Name,First Name)

Dress/Attire Recommendations

School Appropriate Clothing

No Revealing Dresses, Tank Tops, or t-shirts.

Keep it Classy!!

Sample Casual Pose



- ❑ **Formal Pose - Composite:** The formal pose is more of a traditional, head and shoulders pose. We collect these photos for the senior class composite photo. A composite is a large poster that contains every senior's formal headshot. **If you want to use the formal photo for both the yearbook and the composite, please make sure your photographer submits two photos, each formatted to proper sizing for both the yearbook and composite specs.**

The Formal Pose

Technical Specifications

Dimensions: 1.5"x2.5" -

Portrait/Vertical Orientation ONLY

Full Color

Acceptable Background Colors: Blue, blue-gray, gray, brown (no pinks, greens)

300 DPI/PPI please

RGB Color

JPEG files only

File name: (Student's Last Name,First Name)

Dress/Attire Recommendations

Formal Attire

Men: Shirt and Tie (sport coat optional)

Ladies: Dress, Blouse, Sweater

Sample Formal Poses



-----*How do I submit my portraits?*-----

All portraits are submitted to our online dropbox. Click on this link to the [Portrait Submission Page](#) or follow the steps below. Photographers, Parents, or Students can submit the images. To Submit your portraits, please visit the [Oxford High School website](#). From the homepage, complete the following clicks:

1. **“Parents and Students”** button
2. **“Yearbook Information”** button (bottom of the drop-down menu)
3. **“Formal and Casual Pose Submission”** button (on left side of screen)
4. Click on the link for the photo you wish to submit: Casual or Formal
 - Both Links will take you to a google form. We use this for tracking who has submitted photos.
 - Please complete all the fields. Please spell names correctly.
 - When you complete the form, it will take you to a link for uploading an image to dropbox.com.
 - Once you have uploaded your image, you are all set.

Please: Do not email photos unless requested. Do not mail hard-copy prints of your images. Do not upload screenshots of your images. -----*Any Suggestions for photographers?*-----

Below are photographer who consistently meet deadlines and provide a quality service and product. Prices (sitting & printing fees and proof deposits) will vary.

Prestige Portraits – 248-377-2444
Lennon Photography- 248-535-1142
MyPic Photography – 248-217-0559
Hopkins Photography – 248-969-4945
Lisa Burke Bruni - burkebruni@sbcglobal.net
GEM Photography – 248-891-7580
Johnston Photography – 248-628-6391
Cullen Card Photography - 248-778-8670
Creative Portraits by Jamie – 888-858-8084
Majik Photography – 248-202-6635
David Roberts Photography – 248-652-2131
Lisa Adams Photography – 586-246-7598
Galloway Photography – 248-627-6574
Theresa Gallaher Photography – 248-770-6846
Mitchell Photography – 810-796-2064
Hicks Studio – 810-653-4131
Fox Portrait Studios – 248-673-0030
Church Street Studio – 248-625-7368
JenniLynn Photography – 248-705-4649
Golden Meadows Photography – 248-693-3303

Alison Bouck - (248) 969-0118
Paula Kurzawa Photography -(248) 705-1141
Wally Russell Photography (248) 408-7863
Blaine Photography, LLC- (248)408-1462
Arising Images - 248.690.8040
Julie Ferreri Photography - (810) 636-4055
Ranek Photography - (248) 247-0986
Jennifer Coker- (248) 310- 4785
Christine Crabill -(248) 568-1067
Footprints Photography- (248) 922-1802
Marlaina Joy Photography -(586) 321-8921
Angela Coventry Photography- (248) 505-1696
Orser Studio- (248) 693 8770
David Yarnall Photography (810) 814-3301
Deborah Lambrecht Photography – (586) 677.2611
Dre Photography (231) 392.3652
Edward John Photography(248) 961-0752
Signature Portrait Studio – (810)610-5439
Fox Studios of Waterford - (248) 673-0030
Awakened Light Photography (989) 321-0365